

MINUTES of Meeting held Thursday 17 August 2023

Mechanics Institute, Manilla

Meeting commenced at 4pm

1. **Chairperson** – welcomed all to the meeting
2. **Present:** Kate Phelps, Richard Bell, Emily McDonald, Jane Martin, David Ridgewell and Jim Maxwell.
Guests: Nil
3. **Apologies:** Gwen Taylor, Frank McNamara
4. **Membership:** Nil.
5. **Risk Awareness Statement:** Nil Risk
6. **Minutes of previous meeting:** Previous meeting not held due to insufficient people.
7. **Business arising from the previous meeting:** Nil
8. **Correspondence In:** Nil
9. **Correspondence Out:** Nil
10. **Treasurer's Report:** Treasurer not available
11. **General Business:**
 - 11.1 Lego Day – Lego Day was a success with approx 50 people in attendance. All the children that made something was displayed in the Manilla Information Centres window. The children also enjoyed watching the Lego Movie.
12. **Committee Projects:** (ongoing – can be added to at any time)
 1. Christmas Carols
 2. Australia Day Awards
13. **Business Without Notice:** Nil
14. **Next Meeting:** 14 September

Meeting Closed at 4:45pm. (minutes taken and prepared by Kate Phelps)

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Signature of Chairperson

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Signature of Secretary